

LASALLE DAY ~ JULY 21ST, 2018



BOOTH INFORMATION

Thank you for your interest in the 38th Annual LaSalle Day celebration! Please read the following information carefully and keep this page for your records. Questions can be directed to the Town of LaSalle Recreation Department at 284-0900.

- 1) Food vendor entry forms must be turned in by noon on **Wednesday, July 11th**. Non-food vendors entry forms must be turned in by noon on **Wednesday, July 18th**. Entry forms should be returned to 128 N. 2nd St. LaSalle, CO 80645.
- 2) All booth entries are no cost for civic and non-profit groups, \$10.00 for town residents, and \$20 for out of town residents. Electricity will cost an additional \$20.00. Make checks payable to the Town of LaSalle.
- 3) For those interested in spaces with electricity, we recommend turning your applications and entry fees in early due to limited availability. Electricity is not to exceed 10 amps.
- 4) Trailers, tables, chairs, shade, extensions cords, etc. must be supplied by the vendor.
- 5) Booth spaces are 10 ft. x 10 ft.
- 6) Trailers, driving and parking will not be allowed on the grass for ANY reason.
- 7) Booth numbers will be assigned on July 20th and will be posted at 6:30am.
- 8) A map with booth numbers will be posted at the restrooms in the center of the park.
- 9) On July 21st, booth entrants will be able to set up after 6:30am and must be completely torn down by 4:30pm. **NO EXCEPTIONS!** Main park activities generally run from 11:00am-3:30pm.
- 10) No pets will be allowed in the park.
- 11) No loud music due to other performances in the park.
- 12) Items such as firecrackers, silly string, champaign papers, smoke & stink bombs, snap-n-pops, and exploding bags are prohibited for sale or use.

Food Vendors: Important Information

- 1) Food vendors must have the proper food license and a copy of the license on file at the Town of LaSalle Recreation Department prior to the event. Licenses must also be displayed at the event. For more information about licensing, contact the Weld County Department of Public Health, 970-304-6415.
- 2) ALL food vendors must pick up a food vendor packet at the LaSalle Town Hall and complete the necessary paperwork prior to the deadline.
- 3) Due to the LaSalle Lions Club serving lunch, food vendors can only sell snack items during the hours of 11am-2pm and cannot not advertise food sales during this time.
- 4) Please plan on supplying your own electricity for the event. (And your own power cords.)

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VENDOR REGISTRATION

Please print CLEARLY!

Booth Entry Name: _____

Contact Person: _____

Mailing Address: _____

Phone Number: _____

Email: _____

Please mark ALL that apply

_____ I need vendor space in the grass

(You must provide your own table and seating!)

_____ I need a space for a trailer outside of the grass.

_____ I am a food vendor.

_____ I am a non-food vendor.

_____ AMP's

Give a brief description of your entry: _____
